

**CELINA CITY BOARD OF EDUCATION
BOARD MINUTES
HIGH SCHOOL LECTURE HALL
MARCH 23, 2020
6:00 p.m.**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

The Celina City Board of Education met in regular session on March 23, 2020 at 6:00p.m. in the Lecture Hall of the High School. President Bill Sell called the meeting to order and led those in attendance in the Pledge of Allegiance. Mr. Huber, Mr. Sell, Mrs. Guingrich and Mr. Gilmore answered the roll call. Mrs. Vorhees was absent.

20-10 On a motion by Mr. Gilmore, seconded by Mr. Huber, the Board set the agenda as presented.

VOTE: Mr. Huber: Aye, Mr. Sell: Aye, Mrs. Guingrich: Aye, Mr. Gilmore: Aye. Approved

RECEPTION OF PUBLIC

1. Presentation – Tracey Dammeyer
2. Steve Stewart/Eric Dwenger, Co-CEA Presidents ---- No presentations.
3. Carol Henderson, OAPSE President

20-11 On a motion by Mrs. Guingrich, seconded by Mrs. Vorhees, approved the presentation of the consensus agenda.

A. Treasurer’s Report – Mr. Tom Sommer

1. Approve the minutes of the February 10, 2020 regular board meeting and March 14, 2020 special board meeting.
2. Approve the February Financial Summary Report showing @ \$10.18 million in revenues and @ \$3.88 million in expenditures.
3. Approve the Investment Control Report as of February 29, 2020, with an ending balance of \$14,548,283.98
4. Approve the February 2020 SM-2.
5. Approve the February 2020 checks written for \$3,354,645.82
6. Approve the following Supplemental Appropriations for FY 2020

Appropriations Total, FY20, as submitted December 16, 2019	\$ 45,928,509.96
Termination Benefits (035-9195)	+ 20,000.00
Innovative Strategies (499-9020)	+ 50,000.00
Title I School Improvement (536-9920)	+ 32,500.00
Total Special Revenue Funds	102,500.00
Adult Education Fund (012-0000)	+ 5,000.00
Total Capital Project Funds	<u>5,000.00</u>
Amended Total Appropriations, FY20	<u>\$ 46,036,009.96</u>
7. In accordance with Ohio Revised Code Section 3.061, the following resolution was adopted by the Board of Education

WHEREAS, the Board of Education of the Celina City School District, Mercer County, Ohio (“Board of Education”) is a member of the Ohio School Plan, a joint self-insurance pool established pursuant to Ohio Revised Code § 2744.081;

WHEREAS, the Ohio General Assembly, by the enactment of H.B. 291 (eff. Mar. 20, 2019), codified at Ohio Revised Code § 3.061, has authorized political subdivisions to acquire employee dishonesty and faithful performance of duty insurance policy coverage for officers, employees, and appointees of political subdivisions who are otherwise required by law to obtain

individual surety bonds for the faithful performance of the discharge of their duties before assuming office;

WHEREAS, such employee dishonesty and faithful performance of duty insurance policy may be in lieu of such officers, employees, and appointees being required to obtain individual surety bonds;

WHEREAS, under Ohio Revised Code § 3.061(A)(2), “employee dishonesty and faithful performance of duty policy” is defined as a policy of insurance, or a coverage document issued by a joint self-insurance pool authorized under Ohio Revised Code § 2744.081, to protect a political subdivision from financial or property loss caused by the fraudulent or dishonest actions of, and the failure to perform a duty prescribed by law for, an officer, employee, or appointee that is otherwise required by law to give an individual surety bond before the discharge of official duties;

WHEREAS, the Celina City School District is a “political subdivision” for purposes of Ohio Revised Code § 3.061;

WHEREAS, in accordance with Ohio Revised Code § 3.061, the Board of Education must adopt a policy by resolution authorizing the purchase of “employee dishonesty and faithful performance of duty policy” in lieu of requiring officers, employees, and appointees to acquire individual surety bonds before the beginning of the individual’s term of office or employment;

WHEREAS, a school officer, employee, or appointee who is otherwise required by law to obtain a surety bond for the faithful performance of discharge of public duties shall not commence the discharge of duties until coverage by an “employee dishonesty and faithful performance of duty policy” is documented; and

WHEREAS, it is the desire of the Board of Education, in accordance with the authority granted to it under Ohio Revised Code § 3.061, to adopt an employee dishonesty and faithful performance of duty insurance policy in lieu of requiring those officers, employees, and appointees to obtain individual surety bonds for the faithful performance of the discharge of their public duties, and all of the following shall apply:

1. Notwithstanding any section of the Revised Code requiring an officer, employee, or appointee of the Board of Education to give bond before being entitled to enter upon the duties of the office or employment, an officer, employee, or appointee shall be considered qualified to hold the office or employment, without giving bond, on the date the oath of office is taken, certified, and filed as required by law;
2. Notwithstanding Ohio Revised Code § 3.30 or any other section of the Revised Code that provides an office or employment is vacated upon the failure to file bond, the officer, employee, or appointee shall be entitled to enter upon the duties of the office or employment without acquiring an individual surety bond after (a) the date of the adoption of this resolution, (b) the date of adoption of the attached revised Board Policy 8740, which shall replace current Board Policy 8740 in its entirety; (c) the acquisition of an employee dishonesty and faithful performance of duty insurance policy from the Ohio School Plan, and (d) the oath of office is filed as provided in the preceding paragraph;
3. All officers, employees, or appointees who would otherwise be required to file a bond before commencing the discharge of duties shall be covered by and are subject to the employee dishonesty and faithful performance of duty insurance policy instead of a surety bond requirement;
4. The coverage amount for an officer, employee, or appointee under the employee dishonesty and faithful performance of duty insurance policy acquired from the Ohio School Plan shall be equal

to or greater than the maximum amount of the bond otherwise required by law. The amount of coverage shall be an amount agreed upon by the Board of Education, as specified in the attached Board Policy 8740; and

5. Prior to taking the oath of office and commencing the discharge of his or her duties, an officer, employee, or appointee otherwise required by law to acquire an individual surety bond for the faithful discharge of public duties shall first confirm that coverage under the Board of Education's policy with Ohio School Plans is documented and effective as of the date of commencement of the discharge of said public duties.

NOW, THEREFORE, BE IT RESOLVED, that on this 23RD day of March, 2020, the Board of Education of the Celina City School District, Mercer County, Ohio, hereby authorizes the Treasurer to purchase an employee dishonesty and faithful performance of duty insurance policy through the Ohio School Plan to provide coverage for those school officers, employees, or appointees who are otherwise required by law to acquire a surety bond before entering upon the discharge of public duties. The Treasurer is further authorized to effect all policies and procedures necessary to carry out this Resolution and administer the terms of the employee dishonesty and faithful performance of duty policy in accordance with this Resolution.

It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board, and of any of its committees, that resulted in such formal actions were in meetings open to the public, in compliance with the legal requirements, including R.C. 121.22.

8. Accept the following donations:
 - \$ 500.00 from an Anonymous Donor - funds to be used for the High School Musical.
 - \$ 1,790.55 from the Mercer Co. Civic Foundation for the High School Art Trip
9. Resolution to approve Mercer County ESC Service Agreement for Fiscal Year 2021.

B. Assistant Superintendent's Report – Dr. Ken Schmiesing

Personnel

1. Approve the following substitute for the 2019-20 SY:
Shula David Reba Skipper
2. Approve to accept the resignation due to retirement of Rosemary Felver, Cafeteria Manager @ Middle School, effective June 1, 2020, after 33 years of service.
3. Approve to accept the resignation due to retirement of John Houts, Bus Driver for Celina City Schools, effective June 1, 2020, after 13 years of service.
4. Approve to accept the resignation of Lacey Tipton, Teacher Assistant @ Primary School, effective March 17, 2020.
5. Approve to accept the resignation of Mindy Reiff, Classroom Aide @ Head Start, effective February 24, 2020.
6. Approve to hire Amy Helman, Bus Driver @ Head Start, \$13.95 per hour / 139 days / 6 hours, effective October 22, 2019, completed probation.
7. Approve to hire Laura Zizelman, Teacher Assistant @ High School, Step 0 / 187 days / 6.75 hours, effective November 4, 2019, completed probation.
8. Approve to hire Randy Donovan, Custodian @ Primary School, Step 0 / 260 days / 8 hours, effective December 3, 2019, completed probation.
9. Approve to hire Patricia Yaney, Custodian @ High School, Step 0 / 260 days / 8 hours, effective, December 9, 2019, completed probation.
10. Approval to hire Kelly Gillis, Educational Aide @ Intermediate School (2nd job), Step 1 / 187 days / 2 hours, effective January 13, 2020, completed probation.
11. Approval to hire Victoria Johnson, Teacher Assistant @ High School, Step 0 / 187 days / 6.75 hours, effective November 4, 2020, completed probation.

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| Bret Baucher, Assistant Varsity Football | Cl III | 6 yrs. |
| Stewart Watson, Assistant Varsity Football | Cl III | 3 yrs. |
| Dave Hucke, Assistant Varsity Football | Cl III | 19 yrs. |
| Joey Braun, Head 8 th Gr. Football | Cl IV | 8 yrs. |
| Ryan Jenkins, Head Boys Soccer | Cl II | 12 yrs. |
| Kyle White, Asst. Boys Soccer | Cl IV | 6 yrs. |
| Christie Binkley, JV Volleyball | Cl IV | 24 yrs. |
| Rachel Eichenauer, Varsity Cheer Advisor | Cl IV | 1 yrs. |
| Alicia Ball, Dance Advisor | Cl IV | 3 yrs. |
18. Approval of the following personnel for Pupil Activity Program contracts for the 2020-2021 school year (pending proper certification):
- | | | |
|---|--------|---------|
| Cory Howell, Assistant Varsity Football | Cl III | 3 yrs. |
| Braelen Bader, Head 9 th Gr. Football | Cl IV | 2 yr. |
| Josh Hoenie, Asst. 9 th Gr. Football | Cl V | 1 yrs. |
| Jim Kimmel, Asst. 8 th Gr. Football | Cl V | 5 yrs. |
| Cole Stephens, Asst. 7 th Gr. Football | Cl V | 2 yrs. |
| Angela Bourne, Head Varsity Volleyball | Cl II | 1 yr. |
| Andy Darras, JV Boys Soccer | Cl IV | 2 yrs. |
| Eric Gerker, Head Girls Soccer | Cl II | 15 yrs. |
| Bryan Felver, Asst. Girls Soccer | Cl IV | 0 yr. |
| Dan Otten, Head Cross County | Cl III | 41 yrs. |
| Philip Bange, Asst. Varsity Volleyball | Cl IV | 3 yrs. |
| Amanda Cook, 9 th Gr. Volleyball | Cl IV | 0 yrs. |
| Jim Brazen, Boys Golf | Cl IV | 0 yrs. |
| Todd McGohan, Girls Golf, .50 FTE | Cl IV | 3 yrs. |
| Ike Coate, Girls Golf, .50 FTE | Cl IV | 1 yrs. |
| Jan Morrison, Girls Tennis | Cl III | 22 yrs. |
| Ashley Cline, MS Cheer Advisor | Cl VI | 1 yr. |
19. Approval of the following volunteers for the 2020-2021 school year (pending proper certification):
- | | |
|---------------------------|-----------------------------|
| Derek Wenning – Football | Tyler Stewart – Football |
| Ryan Harter – Football | Matt Hodge – Football |
| Kevin Lockwood – Football | Carly McNeilan - Volleyball |

Resolution

- Approval of a moratorium for all Celina City Schools sponsored extra-curricular activities from Saturday, June 27, 2020 through Sunday, July 5, 2020.

Tri Star

- Approve to hire the following teachers for Tri Star Adult Education classes on an as needed basis: (pending background checks)
 Nate Huber (PLC) Mitch Knous (Machining)
- Approve the Memorandum of Agreement between Wright State University and the WOEf Board to allow the use of five acres of land for the Animal Science program.
- Accept the following donations:
 - A 1998 Chevy Blazer from Bev Dziengelewski with a value of \$1,331 for the Tri Star automotive program
 - Accept a 2002 Ford 250 pickup Truck to be used for the Tri Star Construction class from Kim and Joe Rose of Rose Construction in Coldwater. Value of \$7,410

Head Start

- Head Start Report
- Request approval of the Mercer County COVID 19 action plan for continued services and operations.

After discussion of the consensus agenda and with no items being requested to be removed, Mr. Sell called for the vote.

VOTE: Mr. Huber: Aye, Mr. Sell: Aye, Mrs. Guingrich: Aye, Mr. Gilmore: Aye.
Approved.

FIRST READING: BOARD POLICIES

Administration

- 1310 Employment of the Treasurer
- 1520 Employment of Administrators

Program

- 2464 Gifted Education and Identification

Professional Staff

- 3120 Employment of Professional Staff
- 3120.04 Employment of Substitutes
- 3120.05 Employment of Personnel in Summer School Programs
- 3120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities

Classified Staff

- 4120 Employment of Classified Staff
- 4120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities
- 4124 Employment Contract
- 4162 Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions

Students

- 5460 Graduation Requirements
- 5460.02 Students at-Risk of Not Qualifying for a High School Diploma

Finances

- 6105 Authorization to Use Facsimile Signature
- 6107 Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures

Operations

- 8740 Employee Dishonesty and Faithful Performance of Duty Insurance Policy

EXECUTIVE SESSION – O.R.C. §121.22(G)

20-12

On a motion by Mr. Gilmore, seconded by Mrs. Guingrich, that the following resolution be adopted:

WHEREAS, as a public board of education may hold an executive session only after a majority of the quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

(G)(1) To consider one of more, as applicable, of the **check marked** items with respect to a public employee or official:

1. ___Appointment.
2. ___Employment.
3. ___Dismissal.
4. ___Discipline.
5. ___Promotion.
6. ___Demotion.
7. ___Compensation.
8. Investigation of charges/complaints (unless public hearing requested).

- (G)(2) To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.
- (G)(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
- (G)(4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- (G)(5) Matters required to be kept confidential by federal law or rules or state statutes.**
- (G)(6) Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.

NOW, THEREFORE, BE IT RESOLVED, that the Celina City School District Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item(s) listed above.

VOTE: Mr. Huber: Aye, Mr. Sell: Aye, Mrs. Guingrich: Aye, Mr. Gilmore: Aye. Approved.

Thereupon, the President declared the resolution adopted.

At 6:18 p.m., the Board went into executive session with the following persons present:
The Board Members, Mr. Clinton Hirschfeld

The President declared the meeting back into regular session at 7:32 p.m.

With no other business, Mr. Sell adjourned the meeting at 7:32 p.m.

Board President

Treasurer